



Simple Guide to ISA Passport

Step 1 **Go To** <https://app.checkclick.com>

Checkclick

Welcome back!
Sign in with your username and password.

username

password

☐ remember me forgot password

Log In

Ready to Start?
Start with a free account for your organization.

Make New Organization

Step 2 **Click on** [Make New Organisation](#)

Step 3 **Simply Fill & Follow Commands**

Checkclick

Try Checkclick for Free!
First, tell us about your organization.

Organization Information

Organization Name

Organization Email

Organization Phone

Organization Address

Next, tell us about you.

Mandatory Personal Information

First Name

Last Name

Birthdate

Username and Password

Create a username

Create a password

Re-type your new password

Start Free Account

By creating an account on Checkclick, you are indicating that you have read and agree to Checkclick's Terms of Service and Privacy Policy.

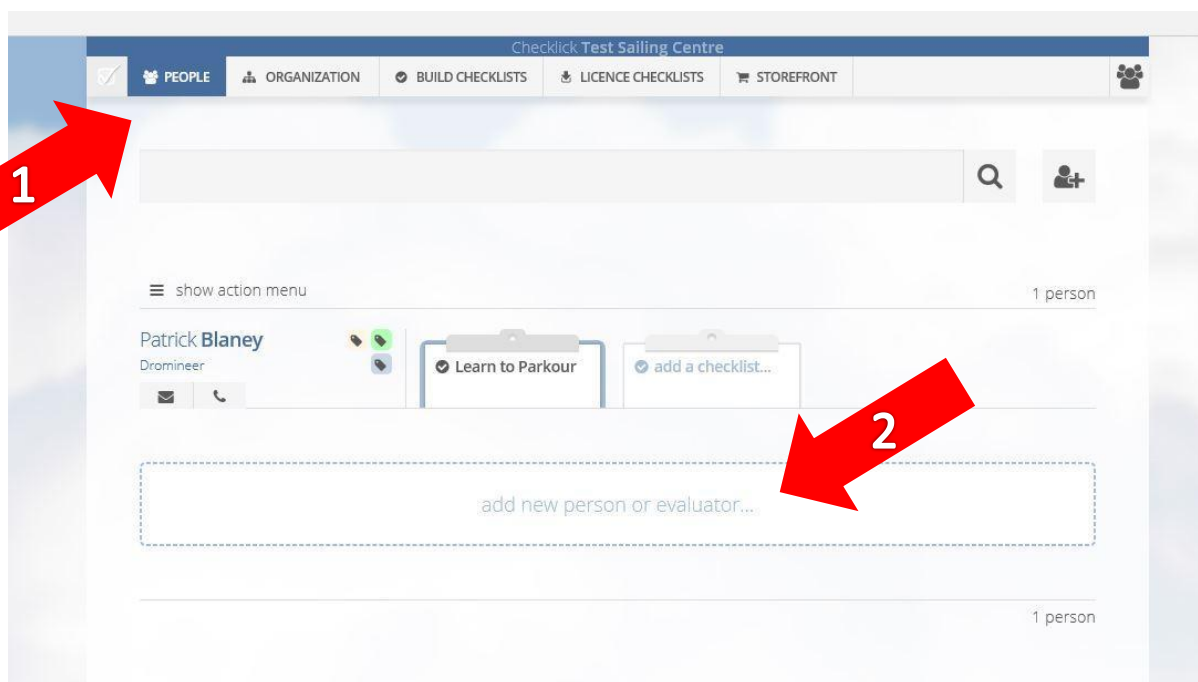
Any problems use the [? Help](#) button for anything

If you require more than [Help](#) Assistance please email ciaran.murphy@sailing.ie or call 087 8800744.

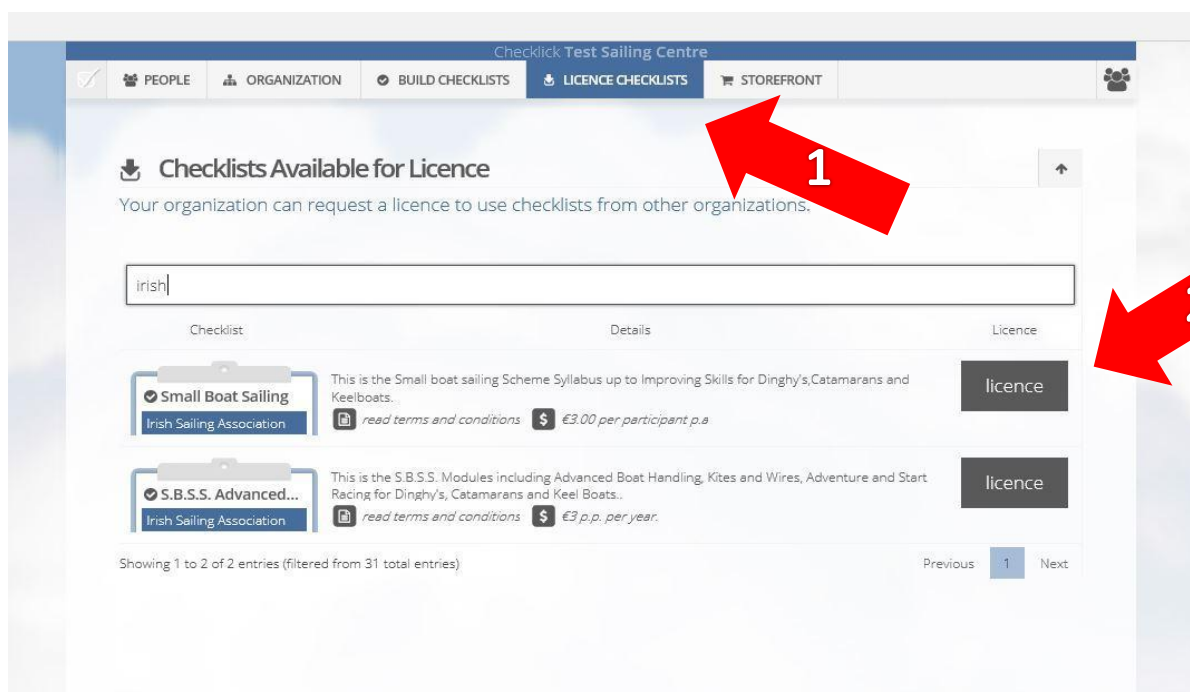


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Step 4 Add Instructors & Sailors



Step 4 Add the Courses you want to run



Step 5 The ISA will now email you to setup the payment of licence and you will then be ready to use the ISA Passport Platform.

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