



ISA National Cruising Scheme

Yachtmaster Instructor Development Programme

Providing training assessment and qualifications for candidates wishing to instruct within the ISA's National Cruising Scheme.

Draft

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Irish Sailing Association
3 Park Road,
Dun Laoghaire,
Co. Dublin
Ireland.

Tel: 01 280 0239 Fax: 01 280 7558 Web: www.sailing.ie

Yachtmaster Instructor Qualifications

ISA Yachtmaster Instructor (Shorebased)

Role

To lead and instruct sessions on

- ISA Yachtmaster Coastal and Offshore Shorebased training courses
- ISA Coastal Navigation for Small Boats

Pre-requisite requirements

Candidates for Yachtmaster Instructor Training must, before entering onto the training course;

- Be 18 years of age or older.
- Hold current ISA Yachtmaster Offshore (Sail) Certificate or equivalent.
- Be familiar with, and have signed, the ISA Yachtmaster Instructor (Shorebased) Personal Skills Declaration.
- Hold ISA membership

Training & assessment

An ISA Yachtmaster Instructor (Shorebased) must have successfully completed the ISA Yachtmaster Instructor (Shorebased) Training Programme.

Revalidation

The qualification is valid for 3 years after which it may be renewed by submitting the following to ISA office;

- Evidence of current ISA membership
and either
- Current ISA Yachtmaster Instructor (Sail or Motor) Certificate.

Or all of the following

- Current ISA Yachtmaster Offshore (Sail) Certificate or equivalent.
- Log showing evidence of at least 5 days cruising or offshore racing each year including one passage of 24 hours or longer.
- Evidence of attendance at an ISA Cruising Instructor Conference within last 3 years
- Evidence of having taught an ISA shorebased course within the last 2 years.

or

- Evidence of having successfully completed YM Instructor (Shorebased) training course.

Yachtmaster Instructor Qualifications

ISA Yachtmaster Instructor (Shorebased - Ocean)

Role

To lead and instruct sessions on

- ISA Yachtmaster Ocean shorebased training courses

Pre-requisite requirements

Candidates must;

- Hold a current ISA Yachtmaster Instructor (Shorebased) Certificate
- Hold current ISA Yachtmaster Ocean certificate or equivalent.

Training & assessment

An ISA Yachtmaster Instructor (Shorebased - Ocean) must have been observed satisfactorily running sessions from the ISA Yachtmaster Ocean Shorebased Training programme by an Instructor Trainer appointed by the ISA.

Revalidation

Once attained the qualification is valid all the while the holder holds a valid ISA Yachtmaster Instructor qualification.

Yachtmaster Instructor Qualifications

ISA Yachtmaster Instructor (Sail)

Role

To lead and instruct sessions on

- ISA Competent Crew, ISA Day Skipper (Sail), ISA Yachtmaster Coastal (Sail) sea-based training courses in sailing yachts with an auxiliary engine.
- ISA Yachtmaster Coastal & Offshore shorebased training courses
- ISA Coastal Navigation for Small Boats

Pre-requisite requirements

Candidates for Yachtmaster Instructor (Sail) training must, before entering onto the training course;

- Be 19 years of age or older.
- Hold current ISA Yachtmaster Offshore (Sail) Certificate or equivalent.
- Have logged evidence of the following completed as Skipper within the last 10 years;
 - 3000 miles logged in sailing vessels under 24m on tidal waters.
 - Having sailed into at least 30 different ports, harbours or anchorages.
 - 3 international cruises as skipper to include
 - 1 passage where the yacht was more than 30 nautical miles from shore for at least 50 miles.
 - 2 passages where the yacht was at sea for at least 18 hours.

Mileage & passages previously used for YM Offshore may be used for all of these requirements.

- Hold ISA Offshore Safety Course completion certificate or approved Personal Survival Techniques Certificate issued within last 5 years.
- Hold current appropriate ISA medical certificate
- Hold approved First Aid Certificate
- Hold full SRC VHF Radio certificate
- Be familiar with and have signed the Yachtmaster Instructor (Sail) Personal Skills Declaration.
- Hold ISA membership

It is strongly recommended that candidates have also completed a training course in the use of radar, diesel engine maintenance and fire fighting.

Training & assessment

An ISA Yachtmaster Instructor (Sail) must have successfully completed;

- ISA Yachtmaster Instructor (Shorebased) training course.
- ISA Yachtmaster instructor (Sail) training course.

Revalidation

The qualification is valid for 3 years after which it may be renewed by submitting the following to ISA office;

- Current ISA Yachtmaster Offshore certificate or equivalent
- Current ISA medical certificate
- Current, approved First Aid Certificate.
- Evidence of attendance at an ISA Yachtmaster Instructor Conference within last 3 years
- Evidence of at least 10 days teaching on seabased courses under ISA Cruising Scheme within the last 2 years.
- Current ISA membership

Yachtmaster Instructor Qualifications

ISA Yachtmaster Instructor (Motor)

Role

To lead and instruct sessions on

- ISA Helmsman's, ISA Day Skipper (Motor), ISA Yachtmaster Coastal (Motor) sea-based training courses in motor yachts.
- ISA Yachtmaster Coastal & Offshore shorebased training courses
- ISA Coastal Navigation for Small Boats

Pre-requisite requirements

Candidates for Yachtmaster Instructor (Motor) training must, before entering onto the training course;

- Be 19 years of age or older.
- Hold current ISA Yachtmaster Offshore (Motor) Certificate or equivalent.
- Have logged evidence of the following completed as Skipper within the last 10 years;
 - 3000 miles logged cruising in motor yachts under 24m on tidal waters.
 - Having sailed into at least 30 different ports, harbours or anchorages.
 - 3 international cruises as skipper to include
 - 1 passage where the yacht was more than 30 nautical miles from shore for at least 50 miles.
 - 2 passages where the yacht was at sea for at least 18 hours.

Mileage & passages previously used for YM Offshore may be used for all of these requirements.

- Hold ISA Offshore Safety Course completion certificate or approved Personal Survival Techniques Certificate issued within last 5 years.
- Hold current appropriate ISA medical certificate
- Hold approved First Aid Certificate
- Hold full SRC VHF Radio certificate
- Hold an approved course completion certificate for Diesel engine care / maintenance.
- Be familiar with and have signed the Yachtmaster Instructor (Sail) Personal Skills Declaration.
- Hold ISA membership

It is strongly recommended that candidates have also completed a training course in the use of radar and fire fighting.

Training & assessment

An ISA Yachtmaster Instructor (Motor) must have successfully completed;

- ISA Yachtmaster Instructor (Shorebased) training course.
- ISA Yachtmaster Instructor (Motor) training course.

Revalidation

The qualification is valid for 3 years after which it may be renewed by submitting the following to ISA office;

- Current ISA Yachtmaster Offshore certificate or equivalent
- Hold current ISA medical certificate
- Hold current First Aid Certificate approved to STCW – Elementary First Aid.
- Evidence of attendance at an ISA Yachtmaster Instructor Conference within last 3 years
- Evidence of at least 10 days teaching on seabased courses under ISA Cruising Scheme within the last 2 years.
- Current ISA membership

Yachtmaster Instructor Qualifications

ISA Senior Instructor (Cruising)

Role

To organise and manage sailing courses in the ISA's National Cruising Scheme. All Cruising schools must have a Senior Instructor

Pre- requisite requirements

Candidates for Senior Instructor (Cruising) training must, before entering onto the training course;

- Hold current ISA Yachtmaster Offshore (Sail) or (Motor) Certificate.
- Have logged evidence of the following;
 - New SIs - 2 seasons working as a Yachtmaster Instructor that must include 50 days teaching cruising courses within at least 2 different organisations.
 - Converting SIs - 25 days working as a Yachtmaster Instructor.
- Hold ISA membership

Training & assessment

An ISA Senior Instructor (Cruising) must have successfully completed the ISA Senior Instructor (Cruising) training programme.

Revalidation

The qualification is valid for 3 years after which it may be renewed by submitting the following to ISA office;

- Evidence of attendance at an ISA Yachtmaster Instructor Conference within last 3 years
- Current ISA Yachtmaster Offshore (Sail) or (Motor) Certificate
- Current ISA membership

Yachtmaster Instructor Training & Assessment

ISA Yachtmaster Instructor (Shorebased) Training

Objective

To develop and assess the participant's ability to lead and deliver effective shorebased teaching sessions within the ISA National Cruising Scheme.

<i>Course run by</i>	ISA Yachtmaster Instructor Trainer
<i>Maximum Trainer to participant ratio</i>	1:8
<i>Minimum number of participants</i>	4
<i>Course Duration</i>	2 ½ days or 18 hours minimum contact teaching time 2 days or 14 hours where this course is run only for candidates holding current ISA Instructor qualifications
<i>Course provider must be recognised by ISA to run</i>	ISA Yachtmaster Coastal (Shorebased)
<i>Moderator required</i>	No

By the end of Part 1 of the course participants will;

- Be able to identify the aims & objectives of the instructor training course
- Be able to describe the structure of the ISA Cruising Scheme and identify the title and outcomes of each of the training courses within it.
- Be able to describe the role of the ISA in developing watersports in general and coastal / offshore cruising in particular
- Be able to identify the role & qualities of a Yachtmaster Instructor
- Be able to describe a skills development model / strategy
- Be able to evaluate, compare and demonstrate effective use of appropriate visual aids
- Have planned and implemented a shorebased teaching session;
- Have demonstrated the ability to develop those skills included in the following courses;
 - ISA Coastal Navigation for Small Boats
 - ISA Yachtmaster Coastal (Shorebased)
 - ISA Yachtmaster Offshore (Shorebased)
- Be able to plan and programme a training course.
- Be able to deliver effective feedback to a course participant
- In the context of the ISA Cruising Scheme Shorebased Courses, be able to;
 - Identify resources available
 - Conduct tutorial sessions
 - Describe the assessment criteria to apply and how to measure this.
- Be able to describe how to gain ISA accreditation for a Training Centre
- Be able to identify national and international legislation and regulation as it applies to watersports in general and coastal / offshore cruising and sail training in particular.
- Be able to describe how to, when working with children, develop and foster a child centred, safe teaching environment.
- Be able to describe how to revalidate their instructor qualification.

Yachtmaster Instructor Training & Assessment

Yachtmaster Instructor (Sail) Training Course

Objective

To develop and assess the participant's ability to lead and deliver effective sea based teaching sessions on a sailing yacht within the ISA National Cruising Scheme.

<i>Course run by</i>	ISA Yachtmaster Instructor Trainer (Sail)
<i>Maximum Trainer to participant ratio</i>	1:5 in one boat (depending on capacity of boat)
<i>Minimum number of participants</i>	3
<i>Course Duration</i>	4 consecutive days & nights on board. 2 days where course is run only for candidates holding the ISA Keelboat Instructor and Advanced Sailing Instructor qualification
<i>Course provider must be recognised by ISA to run</i>	ISA Yachtmaster Coastal (Sail) ISA approved boat between 31'-45' fitted with radar
<i>Moderator required</i>	On 4 day course on day 3 or 4

By the end of this course the participants will have;

- Demonstrated the ability to plan and implement a sea-based training session
- Demonstrated the ability to develop of the following skills in participants:
 - Boat handling under power
Starting & stopping engine, use of throttle, Steering ahead, steering astern, steering figure of eight course ahead and astern, holding position against wind and or current, picking up mooring, anchoring, manoeuvring back to man overboard, turning in a confined space, coming alongside, setting and recovering an anchor, recovery of a man overboard,
 - Boat handling under sail
Identification of wind direction, Sail setting, use of sheet winches, Steering while under sail, Points of sailing, Reefing on mooring, Reefing while underway, using a storms sail, Use of spinnakers & cruising chutes, sailing in confined waters setting and recovering an anchor, recovery of a man overboard.
 - Coastal & Offshore passage making
Development and implementation of passage plans, development and implementation of pilotage plans, organisation and management of crew,
- Demonstrated that they can safely and effectively organise and run a sailing vessel being used as a teaching vessel.
- Demonstrated that they can take appropriate and timely action in the event of an on board emergency.

Yachtmaster Instructor Training & Assessment

Yachtmaster Instructor (Motor) Training Course

Objective

To develop and assess the participant's ability to lead and deliver effective sea based teaching sessions on a Motorboat within the ISA National Cruising Scheme.

<i>Course run by</i>	ISA Yachtmaster Instructor Trainer (Motor)
<i>Maximum Trainer to participant ratio</i>	1:5 in one boat (depending on capacity of boat)
<i>Minimum number of participants</i>	3
<i>Course Duration</i>	4 consecutive days & nights on board. 2 days where course is run only for candidates holding the ISA Advanced Powerboat Instructor qualification
<i>Course provider must be recognised by ISA to run</i>	ISA Yachtmaster Coastal (Motor) ISA approved boat between 31'-45' fitted with radar
<i>Moderator required</i>	On 4 day course on day 3 or 4

By the end of this course the participants will have;

- Demonstrated the ability to plan and implement a sea-based training session
- Demonstrated the ability to develop of the following skills in participants:
 - Boat handling under power
Starting & stopping engine, use of throttle, Steering ahead, steering astern, steering figure of eight course ahead and astern, holding position against wind and or current, picking up mooring, anchoring, manoeuvring back to man overboard, turning in a confined space, coming alongside, setting and recovering an anchor, recovery of a man overboard,
 - Coastal & Offshore passage making
Development and implementation of passage plans, development and implementation of pilotage plans, organisation and management of crew,
- Demonstrated that they can safely and effectively organise and run a motorboat being used as a teaching vessel.
- Demonstrated that they can take appropriate and timely action in the event of an on board emergency.

Implementation Programme

New Instructors

From 1st January 2008 all new Instructors wishing to deliver courses within the ISA's Cruising Scheme must have successfully completed the relevant ISA Yachtmaster Instructor training programme.

Current Shorebased Instructors

Instructors currently providing shorebased course within the ISA Cruising Scheme and who do not hold a current ISA or RYA Yachtmaster / Cruising Instructor qualification must complete the Yachtmaster (Shorebased) Instructor training programme in order to run courses after 1st August 2008

Current Sea-based Cruising Instructor

Instructors holding Instructor qualifications within the ISA Cruising Scheme issued before 1st December 2007 must have their qualifications ratified under the new programme before 1st April 2008. To do so they must submit to the ISA;

- Their current Instructor qualifications
- Those pre-requisites listed adjacent to the appropriate qualification in this document..

Instructors with qualifications not issued by the ISA

Instructors currently holding Cruising Instructor qualifications issued by authorities other than the ISA may seek authority to lead course within the ISA Cruising Scheme by submitting to the ISA;

- Required pre-requisites as identified in this document.
- Satisfactory report from an ISA appointed assessor on a practical training session run by the applicant (including the ability to communicate effectively in English).
- Attendance the next available ISA Cruising Instructor Conference.

Authority may be issued solely at the discretion of the ISA. If issued, it would normally remain valid for a period of 3 years and while;

- The holders instructor certificate remains valid.
- The conditions applying to holders of the appropriate ISA certificate are met.
- Authority is not withdrawn by the ISA.

Revalidation is achieved through the same process as the equivalent ISA certificate.

The ISA's ability to issue these permissions may be limited by the information available to the ISA, in English, on the Instructor training programme under which they are certified.