The Irish Sailing Association 3 Park Road Dun Laoghaire Co. Dublin Ireland



01 2800 239 training@sailing.ie www.sailing.ie

APPLICATION TO BECOME AN ISA TRAINING CENTRE

Please use block capitals when completing this form

Full name of organisation	
Full Name of Principal	Status / Role of Principal. i.e. whether Owner / Director / Club Officer / Position in School or College etc.
Address for Correspondence	Phone number (Bookings)
	Phone Number (Office)
	Fax Number
	e-mail
	Web address
	Phone Number (Home)
	Mobile Number
I wish to issue certificates in the following	J ISA Training scheme(s)
The ISA Small Post Sailing School	Tick Box
The ISA Small Boat Sailing Schei The ISA Go Windsurfing! Scheme	
The ISA National Powerboat Train	
The ISA National Cruising Schem	
The ISA Inland Waterways Motor	
The ISA Personal Watercraft Trai	
The ISA / ISAF Offshore Safety C	
The ISA Emergency Care Trainin	
Having read the undertakings and condi above named organisation.	tions set out in this agreement, I apply for recognition of the
SIGNED	
DATE	

Undertakings

1) Staff Qualifications and Training.

I undertake that the above named organisation will provide training to the standards required by the ISA and to the syllabus contained in the relevant standards. I undertake that the instructors engaged on courses recognised by the ISA will hold the appropriate qualifications and endorsements.

2) Administration and Equipment.

I undertake that while the above named organisation is recognised by the ISA;

- All craft used will be in all respects be well found, regularly inspected and maintained, suitable for instruction and equipped to the standard set out in relevant ISA standards
- All safety craft will be manned by properly trained crews capable of rendering first aid and
 expired air resuscitation. In addition, all rescue craft will be properly equipped according to the
 ISA Training Centre Operating Requirements, or as appropriate to the area of operation.
- All course participants will be in possession of personal safety equipment (buoyancy aids, lifejackets and /or safety harnesses) appropriate to the type of craft in which they are receiving instruction and will be required to wear this equipment on occasions when prevailing conditions make its use necessary.

3) Award of Certificates.

I undertake that, as named Principal, I shall be solely responsible for the award of certificates to participants who have reached the required standard and that participant's logbooks will be completed with details of their training. Records of those certificates issued and to whom they are issued will be kept by me for a period of not less than 5 years.

I undertake that should recognition cease for and reason, I shall return all unused certificates, ISA Recognition Plaques, Flags and Recognition Certificates to the ISA.

4) Legal Liability & Insurance.

I undertake to ensure compliance with any statutory or common law duty of care owed to trainees by the above named Training Centre. I further undertake that the activities of the establishment will at all times be covered by;

Employers Liability Insurance.

• Third Party liability insurance in the sum of at least €1,270,000 covering land and sea activities and specifically covering instruction.

Any marine craft employed should have third party marine liability insurance including liability to passengers in force for a limit of indemnity of not less than €1,270,000.

5) Publicity.

I undertake that advertising and publicity material issued by the above named teaching establishment will only contain reference to ISA recognition when describing courses of instruction for which the establishment is recognised. No such reference will be made when describing other activities such as sailing holidays or general holiday activities offered by the establishment.

6) Training Centre Operating Requirements.

I am aware that the ISA sets out the requirements it makes of it's Training Centres in the document "ISA Training Centre Operating Requirements". I undertake that while I remain principal of the above named Training Centre I shall I ensure that I remain familiar with the requirements set out in this document and take all reasonable seps to ensure that this organisation adheres to the requirements laid out theirin.

7) Annual Recognition Fees.

I accept that it is a condition of recognition that a recognition fee is payable to the ISA on the first occasion of recognition and annually thereafter. The date this payment is due will be specified annually by the ISA on the 31st January.

Conditions Attaching to Recognition.

1) Change of Principal.

I understand that recognition granted by the ISA will remain valid only during such times as I remain Principal of the above named Training Centre and that recognition will automatically cease upon my death, retirement, discontinuance of active involvment with the organisation or upon my ceasing to be the person in charge of ISA training programmes run by the organisation.

2) Withdrawal of Recognition.

I accept that,

- Recognition may be withdrawn at any time at the discretion of the ISA.
- Should I wish to contest the withdrawal of recognition, I will in the first instance lodge an appeal
 with the Chairman of the ISA Tribunal and that I will exhaust this process before proceeding with
 any other actions against the ISA or its agents.
- The ISA may make known by announcements in the boating & national press that recognition has been withdrawn.
- Following the withdrawal of recognition I may not advertise or claim in any way that the
 establishment is or has been accorded recognition by the ISA as an ISA Training Centre.

The Code of Ethics and Good Practice for Childrens Sport in Ireland

In order to comply with the above code could you please complete the details below.

1)	Do you have any previous experience / involvement in Sport?	If so can you please attach a
brief s	summary.	

Have you ever been asked to leave a sporting organisation in the past?If so, please attach details.

Yes No

3) Referees:

Please supply the names of two responsible people whom we can contact and who from personal knowledge is willing to endorse your application.

If you have had a previous involvement in sport one of these names should be that of an administrator / leader of your last club / place of involvement.

Referee 1	Referee 2
Name:-	Name:-
Address:-	Address:-